



Episcopal Retirement Services

June 9, 2020

Dear Residents and Families,

We have also received CDC guidelines related to cumulative reporting of COVID-19 in our communities. Moving forward, I will share in my letters a system-wide view of occurrences. The following is where we stand as of today:

	Episcopal Church Home	Deupree House & Cottages	Marjorie P. Lee
Residents			
Current residents with confirmed COVID-19	0	0	0
Cumulative residents with confirmed COVID-19	0	0	0
Staff			
Current staff with confirmed COVID-19	0	0	0
Cumulative staff with confirmed COVID-19	0	0	4*
3 or more residents or staff with new-onset COVID-19 symptoms in a 72-hour period.			
Current occurrences	0	0	0
Cumulative occurrences	0	0	1

*One case happened in March and three cases in early May. All were mild cases with only self-quarantining and doctor supervisor required. All staff are well now and back at work.

As a reminder, we have taken a variety of steps to proactively mitigate COVID-19 in our communities. The following is a summary of our protocols.

- **Isolation or Quarantine:** Residents and staff who have symptoms of COVID-19 are quarantined. In collaboration with our medical directors, we order testing for residents and our staff work with their primary care doctor to access tests.
- **Pre-Screen:** All staff member’s temperature and assessment of symptoms are taken before the enter the community and prior to them starting work.
- **Regular Monitoring:** As long as the staff member doesn’t have a temperature or symptoms, they are self-monitoring and reporting changes. Additionally, residents temperatures are checked mulptile times a day.

- **Wear a Mask:** Staff are now wearing a face mask at all times while in the workplace.
- **Social Distance:** Staff will maintain 6-foot distance to practice social distancing as work duties permit in the workplace.
- **Disinfect and Clean Work Spaces:** Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment routinely. Additionally, proper handwashing is being emphasized.

Please let me know if you have suggestions or questions.

Sincerely,

A handwritten signature in cursive script that reads "Laura R. Lamb".

Laura R. P. Lamb
President & CEO