



Episcopal Retirement Services

June 16, 2020

Dear Residents and Families,

We received test results yesterday afternoon and this morning that two staff members at Marjorie P. Lee (MPL) tested positive for COVID-19. The staff members has not worked at MPL since developing symptoms. The staff members are under physician’s care, and are self-quarantining at home.

I know this news concerns you greatly, and because so, the MPL leadership team held all staff meeting last evening and all day today. We are going through all of our guidelines with each staff member reforcing not only what they do while at work, but away from their job as well. We are not surprised by the increase number of cases since an uptick was predicted by Dr. Amy Acton once we started opening up of communities. However, we understand the importance of doubling down on our protocols and expectations. There no internal trends that indicate that we have community spread. The cases were caused by their personal family’s exposure.

There are no further updates about other cases of COVID-19. The following is our weekly update and cumulative reporting for our communities.

COVID-19 Reporting	Episcopal Church Home	Deupree House & Cottages	Marjorie P. Lee
Residents			
Current residents with confirmed COVID-19	0	0	0
Cumulative residents with confirmed COVID-19	0	0	0
Staff			
Current staff with confirmed COVID-19	0	0	3
Cumulative staff with confirmed COVID-19	0	0	7
3 or more residents or staff with new-onset COVID-19 symptoms in a 72-hour period.			
Current occurrences	0	0	0
Cumulative occurrences	0	0	1

There have been no staff or resident cases of COVID-19 in our affordable living communities at this time.

We have taken a variety of steps to proactively mitigate COVID-19 in our communities. The following is a summary of our protocols.

- **Isolation or Quarantine:** Residents and staff who have symptoms of COVID-19 are quarantined. In collaboration with our medical directors, we order testing for residents and our staff work with their primary care doctor to access tests. We are following the CDC guidance related to staff members returning to work after a positive test. Specifically, we are using the *symptom-based strategy* which excludes staff from work until:
 - At least 3 days (72 hours) have passed *since recovery* defined as resolution of fever without the use of fever-reducing medications **and** improvement in respiratory symptoms (e.g., cough, shortness of breath); **and**,
 - At least 10 days have passed *since symptoms first appeared*
- **Pre-Screen:** All staff member's temperature and assessment of symptoms are taken before they enter the community and prior to them starting work.
- **Regular Monitoring:** As long as the staff member doesn't have a temperature or symptoms, they are self-monitoring and reporting changes. Additionally, residents' temperatures are checked multiple times a day.
- **Wear a Mask:** Staff are now wearing a face mask at all times while in the workplace.
- **Social Distance:** Staff will maintain 6-foot distance to practice social distancing as work duties permit in the workplace.
- **Disinfect and Clean Work Spaces:** Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment routinely. Additionally, proper handwashing is being emphasized.

Please let me know if you have suggestions or questions.

Sincerely,



Laura R. P. Lamb
President & CEO