



Episcopal Retirement Services

March 9, 2020

## COVID-19 UPDATE

Dear Staff,

The COVID-19 situation is evolving by the hour. There are now three confirmed cases in northern Ohio and four in Kentucky as of today. It is only a matter of time before the virus spreads to all cities in which we live and work. Ohio, Kentucky, and Indiana governors have declared state of emergencies for their states. As we have learned from the outbreak in other countries, it appears that this virus spreads silently among communities before there are confirmed cases. The older adults we serve will be disproportionately impacted because of age and, in some cases, close living conditions. **Therefore, we have made the difficult decision to restrict visitation to our communities. All non-essential staff and visitors will be restricted from visiting our communities effective immediately.**

**Additionally, because the virus will likely be in all of our surrounding communities soon, we will begin screening staff for symptoms, including a fever check at the start of each shift.** Effective immediately, all staff will need to enter one entrance per building into to efficiently screen staff. The following is a list of pre-designated entrances:

- Marjorie Lee – dock entrance by timeclock. If you park in the garage you must exit the garage's exterior door and walk to the dock entrance along Shaw Avenue
- Deupree Cottage – Colonial entrance by timeclock
- Deupree House – Delivery door along carports and timeclock
- ERS office – main entrance by the admin offices
- Episcopal Church – front entrance off Westport Road
- Affordable Living Communities – please ask your community manager what entrance use

Exposure guidelines previously shared are still in place. Please let me or your Vice President know if you have questions. Thank you for your continued support.

Sincerely,

A handwritten signature in cursive script that reads "Laura R. Lamb".

Laura Lamb  
President and CEO